

Events and Communications Officer - EU energy policy

[The Jacques Delors Institute](#) is a European think tank working on all key European policies, founded by Jacques Delors in 1996 in Paris.

[The Jacques Delors Energy Centre](#) was established in 2018 and draws on the work undertaken by the Jacques Delors Institute on energy policy since 2010. The Energy Centre is an integral part of the Jacques Delors Institute that works on European and national energy policy through the lenses of social justice, sufficiency, efficiency, public participation and innovation. It works closely with the Jacques Delors Institute's support team to increase visibility and outreach.

The Jacques Delors Institute is now currently looking for an [Events and Communications Officer](#) to contribute to the delivery of four Horizon 2020 projects.

— IDEAL PROFILE

We are looking for a [responsible team-player](#) with the following skills and background:

- Attention to detail
- Capacity to ensure good communication with people inside and outside the organisation (e.g. phone calls, emails, day-to-day coordination).
- Knowledge of, and strong interest in, climate action and the European integration project
- Studies and/or two-years work experience related to events-planning and communication
- Excellent skills in organising events and webinars
- Experience in working with Wordpress
- Experience in mailing campaign softwares (Mailjet and Mailchimp) and Adobe software (Indesign, Premiere Pro)
- Experience in social media (Twitter, LinkedIn)
- Familiarity with the use of contact databases
- Excellent knowledge of English (C1/C2), which is the main working language within the projects. Good oral understanding of French (B2) is key to facilitate day-to-day exchanges with the team. One or more other European language(s) is a plus

— CORE MISSION

Contribute to the organisation of project events with researchers, citizens and policy makers. Together with our events manager you will develop event programs, send out invitations, manage registration processes, book event locations and set up the technical equipment required for the event.

Support communication through social media to promote the projects and their outcomes. You will also be in charge of project websites and potentially develop them further.

The **Events and Communications Officer** will be working from the Jacques Delors Institute office in Paris, with limited possibilities for remote work.

— ABOUT THE PROJECTS

FULFILL studies lifestyle changes' contribution and citizens' involvement in European decarbonation pathways and achieving the Paris Agreement's climate objectives. Implementing sufficiency is defined as the creation of social, regulatory, and infrastructural conditions for changing individual and collective practices in a way that reduces energy demand, greenhouse gas emissions and simultaneously contributes to societal well-being.

EnergyPROSPECTS contributes to an increased understanding of citizens' role in the European energy transition through a critical understanding of energy citizenship and both conceptual and empirical work. Based on the research insights of the project, we will draw policy recommendations, from the local to the EU level, to promote active energy citizenship, to contribute to a more sustainable, just, and democratic energy transition.

Sun4All supports an inclusive energy transition in Europe by testing a support scheme that helps vulnerable households to switch to renewable energy while reducing their energy bills. Shares of a local photovoltaic power plant will be offered to all participants – in other words, the beneficiaries of the Sun4All support scheme will become co-owners of a local photovoltaic installation. Building on the results of the testing phase, the Sun4All support scheme will be scaled up across Europe.

REFEREE aims to analyse and quantify the multiple benefits of energy efficiency investments and develop an easy-to-use tool to support policy makers at the national, regional and local level, in order to accelerate efforts to improve the energy efficiency of our buildings, transport, and industry.

— OTHER INFORMATION

Where: Jacques Delors Institute, 18 rue de Londres, 75009 Paris.

Contract: fixed-term contract (CDD) from December 2022 to April 2024

Ideal starting date: December 1st, 2022

Interested candidates should send questions and applications to thalberg@delorsinstitute.eu, as soon as possible and no later than 19 October 2022

Please indicate : **Application Events and Communications Officer EU energy policy**

Applications must include:

- CV (2 pages max)
- Motivation letter (1 page max)